COVID Safe Plan

Corryong Paragliding Open Competition 2021

**Event Organiser’s name:** David Gibbs

**Date reviewed:** 6th December 2020

**Next review due:** 6th January 2021

1. Ensure physical distancing

| Requirements | Actions |
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| **Ensure participants, volunteers and organisers are 1.5 metres apart as much as possible.** | * All participants, drivers and spectators shall maintain a 1.5 metre physical distance from others. This includes but not limited to registration, briefings, launch, bomb-out, goal and presentation event. Ground markers will be used if appropriate.
* The Corryong Hotel will be used as the event Headquarters and all participants and organisers will follow the Hotels covid safe plan.
* Signage may be placed at registration, briefings, launch, and the presentation event encouraging physical distancing.
* Participants will be able to upload their track log online to ensure physical distance from the scorer
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| **To minimise people density to configure shared activity areas and publicly accessible spaces to ensure that:** | * Rearrange, remove or cordon off furniture in common areas to ensure physical distancing. e.g. at Registration
* Comply with relevant venue regulations by pre-booking venues and checking requirements prior to event. e.g. Presentation dinner.
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| **To ensure organisers and participants are correctly informed on covid safe practices.** | * Reinforce messaging to participants, and organisers that physical distancing needs to be maintained during activities/events and during social interactions via pilot handbook and Whats app.
* Communicate to organisers on rules in relation to gathering limits, participant limits and spectators via briefings.
* Stipulate no “high fives”, handshakes, spitting or other physical contact
* Pilot handbook and whats app will be used to advise participants, officials and volunteers to ensure travel is undertaken safely (e.g. following public health directions if carpooling - you should not carpool to and from the activity with a person you don’t ordinarily live with, unless it is not otherwise reasonable and practical for either person to get to the activity). And If travelling in a car with someone who is not part of your household, you should sit in the back seat in order to maintain physical distancing, wear a face mask in the car and increase ventilation in the vehicle by opening windows or running air-conditioning on fresh air (NOT recirculation)
* The importance of not attending activities or events if unwell will be communicated via whats app and the pilot handbook
* Appropriate use of face coverings and PPE will be ensured via whats app and other signage.
* Any job that can be done remotely will be e.g. scoring
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1. Wear a face mask

| Requirements | Actions |
| --- | --- |
| **All participants, volunteers and organisers entering the venue/facility wear a face mask as per public health advice** <https://www.dhhs.vic.gov.au/face-masks-vic-covid-19> | * Face masks will be provided to each participant, driver and organiser via the registration pilot pack.
* All attendees will be advised to carry a face mask at all times in the event that they can’t physical distance
* Participants, and organisers will be informed that if using cloth masks they should be washed each day after use. And, if the mask is visibly dirty or wet, the mask needs to be changed immediately and the dirty mask stored in an airtight bag or container until it can be washed.
* Face masks will be worn at all times in the team vehicle’s for people who don’t normally reside together.
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1. Practise good hygiene

| Requirements | Actions |
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| **Frequently and regularly clean and disinfect shared spaces, including high-touch communal items such as door knobs, shared equipment and telephones.** | * Sanitising wipes will be provided so that people who use the launch toilet can sanitise after use. This will be encouraged via signage
* Encourage participants, volunteers and organisers to bring their own personal equipment, such as phone, GPS, and variometer, labelled with their name and reinforce that equipment should not be shared or handled by anyone else via the face-book page
* No sharing of food or water bottles
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| Soap and hand sanitiser available for all participants, volunteers and organisers and encourage regular handwashing / sanitising. | * Locate hand sanitiser stations at registration, briefings, launch, and the presentation event
* All attendees will be encouraged to sanitise their hands upon arrival and departure from each site including but not limited to Registration, Briefings, Launch and Presentation.
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1. Keep records and act quickly if participants, volunteers or organisers become unwell

| Requirements | Actions |
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| **Support participants, volunteers and organisers to get tested and stay home even if they only have mild symptoms.** | * Encourage participants, volunteers and organisers to get tested and stay at home even if they only have mild symptoms .
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| **Develop a plan to manage any outbreaks. This includes:** | * Should an attendee test positive for Covid19 or become a close contact of a person having or suspected of having Covid a group whats app / email/phone call will be sent to all attendees advising them to isolate.
* The Covid Safety Director will notify DHHS and Worksafe Victoria should there be a Covid positive attendee.
* Participants who have been excluded due to possible Covid symptoms or potential contact with a Covid positive person will not be re-admitted to the competition until they provide proof of a negative Covid test to the Covid Safety Director.
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| **Keep records of all people who attend for contact tracing.** | * A check in system will be mandatory for all participants, volunteers and spectators to check in at each site including but not limited to Registration, Briefings, Launch, Goal and Presentation event. This will notify the organisers of the location of each attendee via email. Records will be kept for 28 days in case they are needed by health authorities.
* Participants, volunteers/organisers will receive an whats app or phone call daily advising them not to attend if they are sick or have had any potential contact with Covid19.
* All participant contact details will be confirmed at registration for (including pilots, drivers and volunteers).
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1. Avoid interactions in enclosed spaces

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| Requirements | Action (examples) |
| Reduce the amount of time participants are spending in enclosed spaces (e.g. vehicles) | * Registration and briefings will be held at the HQ and follow the HQ’s covid safe plan, therefore the will be areas with markers to help with social distancing and signage to help with direction of traffic flow of people.
* Drivers will not transport any pilots who are not registered in their team. When collecting pilots who have landed close to the town of Corryong the Driver will either deliver them back to the town or wait until other more distant pilots have been retrieved to minimise the number of participants in the vehicle at any one time. Either windows will be kept down or air-conditioning on fresh air at all times.
* Face masks will be worn at all times whilst in the vehicle and high touch areas will be wiped with sanitising wipes regularly
* Directions regarding transportation of pilots will be communicated to participants via the pilot handbook and briefings. This will include having the same driver (not changing during the day to one of the pilots) unless the driver becomes unable to perform their duty e.g. unsafe to drive due to tiredness.
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1. Create activity bubbles

| Requirements | Actions |
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| Limit the number of participants, volunteers and organisers engaging in activities across multiple teams/venues where practical. This includes avoiding having participants playing across multiple teams | * Communicate to volunteers and organisers that they can’t work across multiple sites
* Communicate to pilots that once they have nominated a team/driver they can’t cross over into other teams
* Teams will be considered the “activity bubble” and will include 1 x driver and a maximum of 4 pilots.
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